Directors Present:  Paul Bousquet, Joel Butler, Adam Galvin (Principal), Sean Gallop, Jen Greene, David Kendall, Margot Neufeld (by phone), Amy Funke
Directors Absent:  Duer Reeves, Prentiss Donahue
Others Present:  Shelly Hendrick, Connie Campos, Laura Leland

I. Preliminaries
   i. Call to order
      Sean Gallop called the meeting to order at 7:07 P.M. A quorum of directors was present, and the meeting, having been duly convened, proceeded to address business.
   ii. Welcome to guests
      There were no guests
   iii. Public Comment
      There was no public comment.
   iv. Faculty/Staff Representative
      No faculty attended to make comments
   v. Approval of Agenda
      MOTION: Upon a motion duly made and seconded, the agenda for the May 20, 2015 meeting was approved.

II. Consent Items
   MOTION: Upon a motion duly made, seconded and unanimously carried by the Board then present, unless otherwise noted, the Board acted upon the following agenda items:
      • Approval of Board meeting minutes from April 29, 2015.

III. Committee Reports & Discussion Items
   a. Principal Report
      Adam Galvin reported the following:
      • All full time faculty will be returning next school year.
      • Hiring for the 2015/16 school year has been completed. Tanya De Nobrega will be returning to Summit to fill a full-time Math position. Anna Stevens will be teaching English as a part-time temporary English teacher. Janice Cooper will be a part-time English teacher during Ms. Schmitt’s maternity leave and then move to full-time paraprofessional when Ms. Schmitt returns. Ann Morrill, who has been Ms. Romano’s maternity leave substitute this year, will fill the .333 Spanish position be-
cause Ms. Romano is moving. Chris Torrance will be teaching STEM electives such as computer programming and engineering as a .208 STEM teacher.
• The positive community survey results regarding proposed building plans were shared.
• Applications for Summit Master Teachers for the 2015/16 school year are being reviewed. The four Master Teachers from this year will identify how they plan to contribute to the Summit Learning Community.
• OE efforts this year have produced what appears to be a talented class of 122 students. An OE dashboard with 6th grade statistics from the last seven years was presented.
• OE day tour slides were shared.
• New Board Orientation will be held on June 1st from 5:30 to 6:45 in Summit library.
• A state testing update was shared. Highlights include schools being given a choice between paper or digital tests and CMAS 7th grade social studies being given every few years instead of annually. Schools will need to meet 95% participation rate next year or face penalties.
• Two donations were received designated for library upgrades and teacher supplies.

**MOTION: The Board approved a funding request from SOS in the amount of $17,687.**

b. **Finance Committee Report**

Jen Greene reported the following:

• Summit’s financial outlook was shared.
• The Finance Committee has reviewed and approved a forecast of Summit’s operating financials and reserve levels from FY17 to FY24.
• The purpose of this is to confirm the financial sustainability of the school based on current information and assumptions and establish required levels for Summit Board-designated reserves.
• Based on key assumptions, Summit will need to use some or all of the Annual Fund amounts raised during 2017-2021 fiscal years.
• Historically, the Annual Fund has raised approximately $68,000. During the 2017-2021 fiscal period, $48,000 of this amount will be needed to fund the operating budget each year. This will be required to fund increases in faculty compensation due to movement into the Master Teacher lane.
• The Summit Board Financial Limitation Policy was shared.

c. **Building Committee Report**

Paul Bousquet reported the following:

• BVSD has agreed to match Summit up to $1.3M to increase Summit’s building budget.
• The Summit Building Committee recommends that the Board approve a motion allocating $1.3M from Summit’s reserve funds. This will require a formal board request to SOS to release the funds to cover the balance. These funds are not available in Fund 11.
• If the Summit Board approves the requested supplemental funding and BVSD matches it, Summit’s building budget would increase to $10.8M.
• This would allow Summit to renovate nearly 100% of the old portion of the building and add 20,000 square feet of space that would include a redesigned entry-way and commons area, a 360+ capacity arts/gathering space, a maker space, music instruction rooms and a high capacity cafeteria/dining area.
• A $130,000 generator is mandatory.
• FNI is recommending that $600,000 be set aside for new furniture.

Adam believes that all of the $400,000 in Innovation funding and at least
$300,000 in set aside soft costs can be utilized to ensure sufficient funds for furniture.

MOTION: Summit’s Board approved the allocation of up to $1.3 million in Summit reserve funds and SOS funds, contingent upon SOS authorizing those funds and BVSD matching those funds, to Summit’s building project budget and the transfer of this sum to BVSD for the explicit purpose of financing enhancements to Summit’s building.

MOTION: Summit’s Board accepts and endorses Fielding Nair International’s schematic design package combining comprehensive 21st century building renovation with the complete East Wing addition; and, if in the future it becomes financially feasible, adding the West Wing to achieve the complete proposed alternate design plan as proposed by FNI.

d. Report by Parent Connections

Laura Leland and Connie Campos reported the following:

• Celebrate Summit will be held in Fall 2015.
• The focus of Parent Connections next year will be on building community instead of fund raising.
• Parent Connections is asking for a larger budget of $8,000 next year to help fund speakers, buy two pop up tents for community events and provide catering for events such as History Day, Science Fair and teacher appreciation.
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e. Report by SAC Committee
Adam Galvin reported the following:
  • SAC has met three times this school year to review and discuss school goals, improvement, and accountability.
  • SAC has reviewed student and parent survey results and BVSD’s district wide strategic plan called Success Effect.
  • SAC also has discussed new state test implementation.
  • School Goals and progress towards these goals was shared.

f. Report by Charter Renewal Committee
Joel Butler reported the following:
  • Policy work is underway in preparation for the charter renewal in 2016.
  • BVSD has 459 policies. 169 are new since the last charter renewal.
  • Colorado statutes will also be reviewed.
  • First read of the Secretary Role Policy and Public Participation in Board Meetings Policy were reviewed. Both of these policies are intended to replace current BVSD policies. Board feedback was given.

IV. Adjournment
MOTION: Upon a motion duly made and seconded, the meeting was adjourned at 9:44 PM.